AGENDA ITEM SUMMARY SHEET

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Agenda of: 23 June 2020 (Date)   Item No. ____

Submitted by: Procurement (Department)   John Paine, Purchasing Agent (Department Head)

Sponsored by: William S. Stimpson (Name)   Mayor (Title)

Reviewed by: Paul Wesch, Finance (Executive Director)

Routing Authorized: ____ (Mayor's Office)   ____ (Date)

A brief synopsis and explanation of the following:

PROJECT NAME: Approval of Purchase Order to Polaris Sales Inc

PURPOSE & SCOPE OF PROJECT:
Approve issuance of purchase order to Polaris Sales Inc for a Ranger Crew XP 1000 Premium utility vehicle.
General fund

RESOLUTION ☒   ORDINANCE ☐   OTHER ☐

AMOUNT OF CONTRACT: $27,071.64

FUNDING SOURCE:

Budget Item: See Requisition   Discretionary Funds: ____

Budget amendment: REDUCE ☐ INCREASED ☐

Grant funds: ____   Matching funds: ____

Associated Costs:

Current year (itemize)
Type: ____   Amount: ____

Future years
Year: ____   Amount: ____

**If Cost will continue, write "indefinite" and list project annual cost.*

Effective date of contract: On issuance to vendor.

Renewal date of contract (if applicable): ____

If not bid, state reason: GSA Contract GS-078-0398M

How many bidders received bid packages (if applicable): ____

How many bidders submitted bids (if applicable): ____

If this is not the lowest bid, explain why not:

____

____

R E S O L U T I O N

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

Requisition	**Fiscal Year**	**Department**	**Description**	**Amount**	**Vendor**
11855	2020	(1510) FIRE ADMINISTRATION	POLARIS RANGER CREW XP1000 UTILITY VEHICLE (GSA CONTRACT)	$27,071.64	(295939) POLARIS SALES, INC.

Adopted:

____

City Clerk

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  Bill To                             |           Requisition 00011855-00  FY 2020
  ACCOUNTS PAYABLE                    |
  P O BOX 389                         |Acct No:
                                      |6120.70.15.0000.0000.1510.0000.0000.44020.
  MOBILE, AL                          |Review:
  36601                               |Buyer:
  vendorinvoices@cityofmobile.org     |Status: Approved                   Page 1
================================================================================
  Vendor                                  Ship To
  POLARIS SALES, INC.                     FIRE CENTRAL SUPPLY
  2100 HIGHWAY 55                         2851 OLD SHELL ROAD

                                          MOBILE, AL 36607
  MEDINA, MN 55340
  USA
  Tel#866-468-7783, opt 1                 Delivery Reference
      Fax 763-847-8288                    VICTORIA RICHARDSON

                                          Deliver To
                                          FIRE CENTRAL SUPPLY
                                          2851 OLD SHELL ROAD

                                          MOBILE, AL 36607


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  Date       |Vendor |Date     |Ship       |         |
  Ordered    |Number |Required |Via        |Terms    |Department
--------------------------------------------------------------------------------
  05/26/20   |295939 |         |                     |FIRE ADMINISTRATION
--------------------------------------------------------------------------------
 LN Description / Account                         Qty     Unit Price     Net Price

    General Notes
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    AS PER GSA CONTRACT NAME GSA -078, CONTRACT NUMBER GS-078-0398M

    POLARIS SALES QUOTE QUO=15249-D8Y6Y0 DATED 5-19-2020
001 TRUCK SPORT UTILITY VEHICLE (SUV)            1.00    27071.64000      27071.64
    AS FOLLOWS:                                 EACH
    Additional Description Notes
    -------------
    POLARIS RANGER AS SPECIFIED, NO SUBS:
    RANGER Crew XP 1000 Premium,
    Matte Sagebrush Green - 49 State,Item #R20RSE99AA; Sunset Red Body Panel
    Upgrade, item 0000507 Red Panel kit-Open Market; FENDER-FRONT LH LE SSRED,
    item 5453723-520;
    FENDER-FRONT RH LE SSRED, item 5453725-520;
    HOOD-CENTER LE SSRED, item 5453727-520;

     PANEL-TRIM LH LE SSRED, item 5454106-520;
     PANEL-TRIM RH LE SSRED, item 5454107-520;
    Crew 1000 Poly Sport Roof, item 2883274;
    1000 Pulse 6 Roof Wire Connection
    Cable, item 2882904; 33in Single Row Combo Bar (5350 lumens), item 2882077;
    11in Single Row Flood Bar (1660
    lumens), item 2882313; 2 each 1000 Single Light Bar Wire Harness, item
    2883230; Light Bar Wire Harness Roof Guide, item 5414966; 2 each Light Bar
    Wire Harness Roof Grommet, item 5415049;1000 Front Hood Storage Rack (does
    not
    work with HD or Upper Bumper systems), item  2882690; 2 each  Pro Armor
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================================================================================
  Bill To                             |           Requisition 00011855-00  FY 2020
  ACCOUNTS PAYABLE                    |
  P O BOX 389                         |Acct No:
                                      |6120.70.15.0000.0000.1510.0000.0000.44020.
  MOBILE, AL                          |Review:
  36601                               |Buyer:
  vendorinvoices@cityofmobile.org     |Status: Approved                    Page 2
================================================================================
  Vendor                                  Ship To
  POLARIS SALES, INC.                     FIRE CENTRAL SUPPLY
  2100 HIGHWAY 55                         2851 OLD SHELL ROAD

                                          MOBILE, AL 36607
  MEDINA, MN 55340
  USA
  Tel#866-468-7783, opt 1                 Delivery Reference
      Fax 763-847-8288                    VICTORIA RICHARDSON

                                          Deliver To
                                          FIRE CENTRAL SUPPLY
                                          2851 OLD SHELL ROAD

                                          MOBILE, AL 36607

--------------------------------------------------------------------------------
  Date        |Vendor |Date     |Ship      |         |
  Ordered     |Number |Required |Via       |Terms    |Department
--------------------------------------------------------------------------------
  05/26/20    |295939 |         |                    |FIRE ADMINISTRATION
--------------------------------------------------------------------------------
 LN Description / Account                        Qty     Unit Price     Net Price
    Preserve Front Tire (26x8-12) Front- each,item 5416403; 2 each Pro Armor
    Preserve Rear Tire (26x10-12)
    Rear- each, item 5416402; Custom Graphics for Fire item 2883966; 1000
    Hardcoat Flip-Down Poly Windshield, item 2884139; 1000 Polaris Dual Speed
    Pro HD 4500 LB Winch (synthetic rope)- 1000 req
     Front Brushguard, item 2882711; 1000 Poly Rear Panel, item 2883773; 1000
    Crank Window Poly Doors, item 2882561; Crew 1000 Rear Poly Doors for Power
    or
    Crank Window Front Doors, item 2883437;INSTALL fee included
    ABA#: 091 000 022
    Quote Number:
    QUO-15249-D8Y6Y0
    GSA - 078 City of Mobile - XP 1000 Crew



    Vendor Item
    Inventory Item/Loc 724

  1 6120.70.15.0000.0000.1510.0000.0000.44020.                         27071.64

    Ship To
    FIRE CENTRAL SUPPLY
    2851 OLD SHELL ROAD
    MOBILE, AL 36607
    Delivery Reference
    VICTORIA RICHARDSON

    Deliver To
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Bill To
ACCOUNTS PAYABLE
P O BOX 389

MOBILE, AL
36601
vendorinvoices@cityofmobile.org

Requisition 00011855-00 FY 2020

Acct No:
6120.70.15.0000.0000.1510.0000.0000.44020.
Review:
Buyer:
Status: Approved

Vendor
POLARIS SALES, INC.
2100 HIGHWAY 55

MEDINA, MN 55340
USA
Tel#866-468-7783, opt 1
Fax 763-847-8288

Ship To
FIRE CENTRAL SUPPLY
2851 OLD SHELL ROAD

MOBILE, AL 36607

Delivery Reference
VICTORIA RICHARDSON

Deliver To
FIRE CENTRAL SUPPLY
2851 OLD SHELL ROAD

MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/26/20	295939				FIRE ADMINISTRATION

LN	Description / Account	Qty	Unit Price	Net Price
	FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607			

Requisition Link

Requisition Total 27071.64

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
6120.70.15.0000.0000.1510.0000.0000.44020. EMERGENCY MEDICAL SVCS EXP OPERATING SUPPLIES	27071.64	894888.98

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	05/28/20	BOBBY IRBY	Automatic Forward to 910514396
Approved	06/18/20	DONNA MICHELE STANLEY	Auto approved by: 9105paij
Approved	06/18/20	DONALD ROSE	Auto approved by: 9105paij
Approved	06/18/20	JOHN PAINE	
Approved	06/18/20	JOHN PAINE	Auto approved by: 9105paij

Authorized By: ______________________________ Date: ______________
Signature